



**Indian Institute of Technology Hyderabad**  
Kandi, Sangareddy, Telangana – 502284, INDIA  
Website: [www.iith.ac.in](http://www.iith.ac.in)

Advt. No. IITH/2024/CS/05

Date: 12-07-2024

**ADVERTISEMENT FOR THE POST OF ‘DUTY MEDICAL OFFICER’ ON AD HOC BASIS**

1. The Indian Institute of Technology Hyderabad is an Institute of National Importance established by an Act of Parliament under the aegis of the Government of India, Ministry of Education, Department of Higher Education, New Delhi. The Institute conducts walk-in interviews for eligible Indian Nationals for the position of “**Duty Medical Officer**” for engagement on an *ad hoc* basis in IIT Hyderabad. The appointment shall be on a purely temporary basis for eleven(11) months, and further extension of tenure, if any, may be granted subject to the satisfactory performance of the selected candidate and the requirement of the Institute.

The details of the post are as follows:

| Post No.     | Name of the Post     | Consolidated Remuneration per month | Upper age limit (Years)* | Total Vacancies |
|--------------|----------------------|-------------------------------------|--------------------------|-----------------|
| 01.          | Duty Medical Officer | Rs.60,000/-                         | 40 Years                 | 01              |
| <b>Total</b> |                      |                                     |                          | <b>01</b>       |

(\*Relaxation in upper age limit is applicable as per GoI rules)

2. How to apply: The interested and eligible candidates are requested to attend walk-in interview as mentioned below:

|                                     |  |
|-------------------------------------|--|
| <b>Mode of selection</b>            | <b>Walk in Interview</b><br>(Candidates are requested to come with duly filled application form(format enclosed with the advertisement) together with their original certificates in support of their educational qualifications and experience) |
| <b>Date &amp; time of interview</b> | <b>03-08-2024</b><br><b>Reporting time - 09:30 AM</b>  |
| <b>Venue of the Interview</b>       | <b>HealthCentre (Hospital), IIT Hyderabad, Kandi, Sangareddy, TS-502284</b>  |

3. The following are the essential and desirable qualifications for the posts notified under Para No.1:

| Post No. | Name of the Post, Specialization and No. of Posts | Essential Qualifications and Experience for the posts  |
|----------|---|--|
| 01.      | <b>Duty Medical Officer</b><br>01 Post            | <b>Essential qualifications:</b><br>1. MBBS with an internship.<br>2. Registered with the Medical council. |

|  |  |   |
|--|--|---|
|  |  | <b>Experience:</b><br>0-1 Year. (Freshers can also apply) |
|--|--|---|

#### 4. General Instructions:

| <b>GENERAL INSTRUCTIONS AND ESSENTIAL INFORMATION</b> |   |
|---|---|
| 1.  | Applicant must be a citizen of India.   |
| 2.  | Before attending the walk-in interview, the candidate must ensure that he/she fulfills all the eligibility criteria for the post for which he/she is applying as detailed for the respective post. Candidates will be allowed to attend the interview based on the information provided by them in their application form. If at any subsequent stage, the information provided/claim made by the applicant is found to be false, <b>his/her candidature will be canceled at any stage of the recruitment process and if appointed, services will be terminated without any notice or compensation.</b> |
| 3.  | The applied candidates are required to report for the walk-in interview on <b>03-08-2024</b> at <b>09:30AM</b> . The final selection of the candidate will be done on the basis of his/her qualifications, experience and performance in the interview.   |
| 4.  | The appointment shall be on a purely temporary basis for eleven(11) months, and further extension of tenure, if any, may be granted subject to the satisfactory performance of the selected candidate and the requirement of the Institute.   |
| 5.  | <b>Nature of Duties:</b> A maximum of 48 hours' of duty per week (Day/Night duties along with weekend shifts on Saturday and Sundays/Public Holidays).  |
| 6.  | Campus accommodation may be provided subject to availability. If Campus residential accommodation is not available, the selected candidate will have to reside in the vicinity of the Institute campus so as to be able to reach the campus within 10-15 minutes in case of any emergency.  |
| 7.  | Educational qualifications prescribed in this advertisement must have been obtained from a recognized Board/Council/University/Institute. The eligibility of the candidate in terms of qualifications/ experience, etc., shall be considered as on the date of interview i.e., <b>03-08-2024</b>  |
| 8.  | The Institute reserves the right to restrict the number of candidates for the interview to a reasonable limit based on qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right to reject any or all the applications without assigning any reasons.  |
| 9.  | The institute has the right to decide the mode of screening and testing the applicant for shortlisting and selection. In case of any inadvertent mistake in the process of shortlisting/ selection, which may be detected at any stage even after the issue of the Appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.   |
| 10.   | In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final. Interim correspondence will not be entertained and replied to.   |
| 11.   | <b>No Travelling Allowance (TA)/ DA shall be paid to the candidates for attending the walk-in interview and to the selected candidate to join the post.</b>   |
| 12.   | Candidates should bring a Photo ID Card (such as a Voter's, PAN, or Aadhar Card) to the walk-in interview. Additionally, candidates must bring all original educational and experience documents for verification and one set of self-attested copies.  |

|     |  |
|-----|--|
| 13. | No medical facilities will be provided to <i>ad hoc</i> employees except outpatient treatment during a medical emergency. No reimbursement of medical expenses will be admissible to him/her during his/her engagement at the Institute. |
| 14. | In case of a highly meritorious candidate, the selection committee may relax any of advertised terms.  |
| 15. | Consolidated remuneration per month shall be subjected to statutory deductions, as applicable.   |
| 16. | Any legal dispute arising out of the advertisement may be challenged in the High Court of Telangana.   |
| 17. | All information/corrigendum related to this advertisement/updates on recruitment shall be posted only on the Institute's website. The candidates are advised to check the Institute's website on a regular basis.                        |

**Sd/-**  
**Registrar**  
**IIT Hyderabad**

Enclosure for Adv\_CS05\_Duty Medical Officer Dated 12-07-2024




భారతీయ సాంకేతిక విజ్ఞాన సంస్థ హైదరాబాద్  
भारतीय प्रौद्योगिकी संस्थान हैदराबाद  
Indian Institute of Technology Hyderabad

Kandi, Sangareddy, Telangana- 502 284.

Advertisement No. \_\_\_\_\_

Dated: \_\_\_\_\_

|  |                 |                      |                              |   |  |
|--|-----------------|----------------------|------------------------------|---|--|
| <b>Post applied for :</b> Duty Medical Officer<br><b>Application No.</b> (for official use): |                 | Photo                |                              |  |  |
| <b>Name of the Applicant</b>   |                 |                      |                              |   |  |
| <b>Father's/ Husband's/<br/>Mother's name</b>  |                 |                      |                              |   |  |
| <b>Contact Address</b>   |                 |                      |                              |   |  |
| <b>Mobile No.</b>  |                 |                      |                              |   |  |
| <b>Email</b>   |                 |                      |                              |   |  |
| <b>Gender</b>  | <b>Category</b> | <b>Date of Birth</b> | <b>Age (as on last date)</b> | <b>Nationality</b>  |  |
|  |                 |                      |                              |   |  |

| <b>Educational Qualification</b> (in reverse chronological order) |        |                      |          |      |                     |                    |                |
|---|--------|----------------------|----------|------|---------------------|--------------------|----------------|
| S.No  | Degree | University/Institute | Duration | Year | CGPA/<br>Percentage | Division<br>/Class | Specialization |
| 1.  |        |                      |          |      |                     |                    |                |
| 2.  |        |                      |          |      |                     |                    |                |
| 3.  |        |                      |          |      |                     |                    |                |
| 4.  |        |                      |          |      |                     |                    |                |
| 5.  |        |                      |          |      |                     |                    |                |
| 6.  |        |                      |          |      |                     |                    |                |

| <b>Professional Experience( in reverse chronological order)</b> |                      |           |                    |            |          |           |                             |
|---|----------------------|-----------|--------------------|------------|----------|-----------|-----------------------------|
| S No  | Dept./Instt./Office: | Post held | Type of Employment | Start date | End date | Durati on | Consolidated pay per month: |
| 1.  |                      |           |                    |            |          |           |                             |
| 2.  |                      |           |                    |            |          |           |                             |
| 3.  |                      |           |                    |            |          |           |                             |

| <b>List of Attachments</b> |             |              |
|----------------------------|-------------|--------------|
| S.No                       | Description | No. of Pages |
| 1.                         |             |              |
| 2.                         |             |              |
| 3.                         |             |              |
| 4.                         |             |              |
| 5.                         |             |              |
| 6.                         |             |              |
| 7.                         |             |              |
| 8.                         |             |              |
| 9.                         |             |              |
| 10.                        |             |              |

**Declaration:**

I hereby declare that I have carefully read and understood the “Advertisement and the General instructions attached thereto” and that all the entries in this Application form are true to the best of my knowledge and belief. I also declare that I have not concealed any material information that may debar my candidature for the post applied for. In the event of suppression or distortion of any fact in my application form, I understand that I will be denied any employment in the Institute and if already employed in any of the posts in the Institute; my services will be terminated forthwith.

**Signature of the Applicant**

**Place:**

**Date:**